

INSTRUCTIONS TO USE THE MODEL FORMS FOR DOCUMENTATION

- 1) These templates are to guide the citizen to prepare document on his own.
- 2) The citizen shall carefully draft the document by incorporating clauses and/or amending/deleting the clauses in the model forms.
- 3) He shall give accurate information regarding parties. There should not be any spelling mistakes. The description of parties should be complete and free from mistakes along with the addresses.
- 4) The flow of title particularly how the present transferor got the title over the scheduled property mentioning link documents, court judgements, inheritance etc shall be mentioned chronologically without any mistakes.
- 5) The scheduled property details shall be given clearly. The description of the property shall be such that it is identifiable according to Registration law and rules made thereunder.
- 6) The consideration and other information affecting the chargeability of the instrument shall be provided correctly and factually so that proper stamp duty and other charges are levied during registration process by the Registering Authority. If there is suppression of facts leading to loss of revenue, then the parties are liable for prosecution besides collecting legitimate revenue from the parties as per law in vogue.
- 7) If parties commit any mistakes in document that may lead for rectification of mistakes by executing a rectification deed subsequently. Therefore, the parties are advised to take all required care and caution during preparation of document to avoid unnecessary round of tours to the offices for getting rectification deed(s) registered.

DISCLAIMER: DEPARTMENT OWNS NO RESPONSIBILITY FOR THE CLAUSES/COVENANTS USED IN THE MODEL DOCUMENTS. IT IS UPTO THE PARTIES TO USE THEM OR MODIFY THEM. THE PARTIES MAY PREPARE DOCUMENT SUITING TO THEIR NEEDS WITHOUT DEPENDING ON THE MODEL DOCUMENTS PROVIDED. DEPARTMENT KNOW THAT EACH TRANSACTION/DOCUMENT IS UNIQUE. THEREFORE, PARTIES ARE ADVISED TO TAKE ALL THE CARE IN PREPARATION OF DOCUMENT TO RECORD LEGAL RIGHTS AND OBLIGATIONS PROPERLY REQUIRED UNDER VARIOUS LAWS.

You may find more information on the above subject by visiting these pages

<http://registration.telangana.gov.in/>

WILL DEED

I Sri/ Smt.._____ S/o D/o W/o._____
residing at _____ aged
about _____ years _____ by religion, occupation _____
do make this my last will and testament.

1. I have not made any will or other testamentary document, but if any made, I hereby revoke all previous wills and codicils, if any and declare this to be my last will and testament.

2. I appoint (1) Sri._____ S/o._____
residing at _____ aged
about _____ years _____ by religion, occupation _____
(2) Sri._____ S/o._____ residing at _____
aged about _____
years _____ by religion, occupation _____ (3)
Sri._____ S/o._____ residing at _____
aged about _____
years _____ by religion, occupation _____ as the
executor of this will and trustees of my estate.

3. My family consists of _____

4. My property consists of

- (a)
- (b)
- (c) etc.

5. I bequeath all my property in whatever form existing at the time of my death to the said executor and trustees to hold the same on trust for the

benefit of my wife Smt. _____ for her life time and till her death as herein after provided.

6. My executors and trustees shall, after spending the necessary money for the management of the said property out of the income thereof, pay the net income to my wife and the same will belong to her absolutely without liability to account for the same. My executor and trustees will also spend out of the corpus of estate such amounts as may be required by my wife for medical expenses or for pilgrimage. But my executor and trustees will not be entitled to sell my immovable property above mentioned or mortgage the same. This will deed shall come into force after my demise. I reserve my right to revoke or modify this will deed in my life time.

7. On the death of my and if she predeceases me then on my death all my estate then existing whether mentioned in this will or not, will belongs to my children.

(a) _____,
(b) _____ &
(c) _____, absolutely in equal shares and the trustees for the time being of the said estate under this will shall transfer the same among said children by executing proper document or documents.

8. Provided that, if at the time of death of my wife or myself as the case may be any of the said children is a minor, the trustees shall hold the said property on trust until the youngest attains the age of majority and till then the net income of the said property will given or spend for maintenance and education of the said children.

9. My executor and trustees shall obtain probate of this will from a competent court, if required in law and shall pay all the probate duty and other expenses required for such probate and also pay as first charge all my other liabilities by way of taxes or otherwise howsoever.

10. I have made this will out of my free will and when I am in sound health and in good understanding and in witness thereof I have put my signature hereunder in the presence of witnesses, on this _____ day of _____ month of _____ year.

(Signed by the testator)

Sri/ Smt. _____

Witnesses:

1. Sri. _____

Full Address: _____

• _____

2. Sri. _____

Full Address: _____

• _____